

Admission Form



Aspire World School Humhama

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NON - TRANSFERABLE

Admission No. _____

Date of Admission _____

(To be filled in by the office)

This form, complete in all respects, should be submitted along with a Registration Fee of ` Rs. 500 only (for Prospectus and Registration Form). Forms which are incomplete will not be considered for Admission test. (to be filled in with Black/Blue ball point pen only by Parents/Guardian).

(Note: Applicants downloading forms from the website of AWS need to pay ` Rs. 500 only for Prospectus and Form during the time of submission of the Form).

(PLEASE FILL IN BLOCK LETTERS)

Paste
Recent Colour
photograph
in passport size

1. Name of the pupil: _____
First Name Middle Name Last Name

2. a. Date of birth Date Month Year Example

1	9	0	2	2	0	0	5						

b. Date of birth in words: _____

c. Age as on 31st March 202_: _____ Years _____ Months _____ Days _____

d. Sex. Male Female e. Blood Group

f. Mother Tongue: _____ Nationality _____ Religion _____

g. Caste: SC ST OBC General

h. Category: General Staff

i. Single Parent: Yes No Legal Guardian: Father Mother

(if single parent is selected)

3. Tick the class to which admission is sought

PN	JKG	SKG	I	II	III	IV	V	VI	VII	VIII	IX

4. Residential Address for communication
House/Flat No. _____ Street/Byelane: _____
Area: _____ P.O.: _____ Dist.: _____
Phone: _____ City: _____ State: _____ Pin: _____

5. PEN Number: _____

6. Family Particulars (FATHER)

a. Name: _____ b. Academic Qualification: _____

c. Occupation: _____ d. Designation: _____ e. Office Phone No.: _____

f. Work/Employer Details: (✓) Govt. Other (Please Specify) _____

g. Father's Annual Income _____

h. Mobile No.: _____ E-mail: _____ Specimen Signature of Father: _____

Passport size
photograph
of Father
(Paste only)

7. Family Particulars (MOTHER)

a. Name: _____ b. Academic Qualification: _____

c. Occupation: _____ d. Designation: _____ e. Office Phone No.: _____

f. Work/Employer Details: (✓) Govt. Other (Please Specify) _____

g. Mother's Annual Income _____

h. Mobile No.: _____ E-mail: _____ Specimen Signature of Mother: _____

Passport size
photograph
of Mother
(Paste only)

8. Local Guardian (if applicable)

a. Name: _____ b. Academic Qualification: _____
c. Occupation: _____ d. Designation: _____
e. Office Address: _____ f. Office Phone No.: _____
g. Mobile No.: _____ h. Specimen Signature _____

Passport size
photograph
of Local
Guardian
(Paste only)

9. Previous academic record of the student

a. Name and address of the previous school _____
b. Class attending/Last attended _____ c. Session _____
d. Board _____ e. Medium of Instruction _____
f. Marks obtained in the last Annual Examination:

Subject	English	2 nd Language Hindi/ Urdu /Others	Maths	Science	Social Science	Others
% of marks or Grade						

10. Details of siblings (sister or brother)

i. Name _____ Class _____ School _____
ii. Name _____ Class _____ School _____

11. In case of staff child, name of the parent working with AWS Humhama _____

12. Distance of school from the child's residence (in Kms.) _____

Note: Entries filled in this admission form must match with the details of Birth/Transfer Certificate. There after no changes shall be entertained and the same entries will be carried in BOSE registration forms and the mark sheets provided by the BOSE.

DECLARATION

1. It will be my responsibility to drop/collect the child from the respective bus stops already decided by the school.
2. I have made careful note of various details regarding the payment of school fees. I will make satisfactory arrangements for remittance of the school fees by the 10th of every month.
3. I understand that rendering false or misleading information or withholding correct information will disqualify the child.
4. Having read carefully the rules, regulations and procedures laid down in the school prospectus and being desirous of having my ward educated in AWS Humhama.

I hereby agree to abide by them and any changes thereafter in all respects. I understand that the decision of the Principal shall be final and binding.

Place _____ Signature (Father) _____ Name _____

Place _____ Signature (Mother) _____ Name _____

INSTRUCTIONS

Filling up the entire form is mandatory. Incomplete form may not be considered. The following documents must be attached with this form.

- i) Photocopy of the candidate's Birth certificate issued by a competent Village/Municipal/Govt. Authority (affidavits or school certificate are not acceptable to certify DOB).
- ii) AADHAR Card
- iii) Photocopy of the Mark Sheet of the Annual Examination attended in the previous school & Discharge Certificate (Original).(If applicable)
- iv) Three recent passport size photographs of the pupil, one duly pasted in the application form and two to be provided with the Admission Form.
- v) SC/ST/OBC / Others certificates (if any).
- vi) Undertaking duly signed by parents.

FOR OFFICE USE

Documents submitted: Passport size photographs of: Students (3) Father (1) Mother (1) Guardian (1)
Photocopy of Birth Certificate: Photocopy of Mark Sheet DC

Principal's Signature: _____



INFORMATION REGARDING ADMISSION:

Admission is open for Classes Pre-Nursery to IX. A student will be admitted only after submission of a Transfer Certificate from the previous school. Admission is subject to availability of seat.

The admission is also subject to the following:

- a) Verification of **Original Birth Certificate**
- b) Submission of **Original Mark Sheet** of the last exam of the last class attended.
- c) Transfer Certificate (Original).
- d) Deposition of fees within the prescribed date.
- e) Undertaking by parents in the prescribed Format.
- f) Incomplete and illegible Registration Forms will not be accepted.

REGISTRATION:

The duly filled in Registration Form should be submitted to the school along with the required documents & Registration fee before the last date of submission of Registration Form. Application submitted after the last date will not be considered. The Registration Form is non-transferable even to the siblings and only the form issued by the school or downloaded from the school website will be considered for Registration of your child. Parents are requested to go through the fee structure, transport facility and prospectus carefully before filling in the form.

GENERAL RULES:

1. The amount deposited towards Registration for a particular year will neither be refunded nor transferred to any other year or towards sibling's fee.
2. Advance fees for the whole year may be deposited in the beginning of the session.
3. Annual fee, Tuition fee and Transport fee will be automatically linked with the rise in the price index and may be increased by about 10 -18% at the beginning of a subsequent session as determined by the JKFFRC.

4. Transport routes may be rescheduled or changed as and when required.
5. The school reserves the right to withdraw bus facility, if any student or parent of the student is found indulging in verbal or physical abuse with the drivers and are also liable for expulsion from the school.

ADMISSION PROCEDURE:

1. The admission formalities will be intimated to the parent/guardian of the selected candidates.
2. The requisite documents mentioned in the selection letter along with the photocopy of the fee slips are to be submitted within the specified date of securing admission.
3. It is mandatory for all students to submit the Transfer Certificate from the last school attended. No student will be admitted to the school without the submission of an official Transfer Certificate from the institution last attended, nor will the student be placed in the class higher than that for which the Transfer Certificate shows him/her to be qualified.
4. Fees once paid is not refundable in any case.
5. The school Management, acting through the managing board reserves the right to have the final word in all matters relating to the admission procedure.



UNDERTAKING BY PARENTS SEEKING ADMISSION FOR THEIR WARDS IN AWS Humhama

We, do hereby undertake that:

1. We will abide by all the rules and regulations of the school being enforced from time to time in AWS Humhama.
2. The admission to AWS Humhama is provisional and will be regularized only on production of the original mark sheet and transfer certificate from the present school. We also undertake that in case our ward fails in the existing school, his/her provisional admission at AWS Humhama will be cancelled.
3. We agree that the Annual fee, Tuition fee and Transport fee etc. would be automatically linked with rise in the price index etc. and may be increased by about 10-18% in the beginning of the subsequent session, as determined by the JKFFRC.
4. The information given in the Admission form of our ward is true and correct to the best of our knowledge and belief. We understand that in case any information is found incorrect at any point of time, admission of our ward in AWS Humhama will be cancelled without any prior intimation to us.
5. The school has a fleet of buses for commuting pupils from different places to school and from the school to the different localities of their residences.
6. We understand that the school will try its level best to provide buses to all the main routes of the city. The school has right to cancel any bus route if sufficient number of students are not available on that route and in that case, we will make our own arrangement to fetch and drop our ward at the nearest bus stop of the school. In any case, it will be our responsibility to drop and fetch our ward from the predetermined school bus stops.
7. We understand that AWS Humhama, will fulfill all its promises with respect to the infrastructural facilities, but development of certain facilities takes its own time and we will cooperate with the school authorities in this regard.
8. Though the school will take all precautionary measures, it is likely that the students may get hurt or meet with an accident during their sports hours or in the classes. The school authorities will not be held responsible for any unforeseen incident.
9. In case our ward is suffering from any disease/problem that prevents him/her to take part in some games and sports activities, we will inform the school authorities in writing as soon as possible, along with a medical certificate.
10. We will inform the school authorities about any change in our home address or telephone numbers immediately after the change for updating the records or will not hold the school responsible for not receiving the information.
11. We will ensure that pickup & dropping stoppages of our ward(s) fall on the route already existing for AWS Humhama buses. Under no circumstances we shall force change of predetermined routes and bus stoppages.

Mother's Signature _____ Father's Signature _____

Name _____ Name _____

Date _____ Date _____